



## ANNUAL GENERAL MEETING

Wednesday 22<sup>nd</sup> June 2022 at 7pm at the Royal Academy of Arts, Burlington House, London

Minutes taken by Lucinda Rowe. The meeting was chaired by Tim Roberts.

Item		Action
1	<p><b>Attendees:</b> 44 attendees, of which 19 were members of the Association. Attendees included: Association Trustees Griselda Bear, Alan Craxford, J-P Daeschler, Nigel Israel, Tim Roberts and Chris Rowley; Association staff Sally Dodson and Lucinda Rowe, Charles Pertwee of Baddeley Brothers Ltd and post AGM speaker Dr Tessa Murdoch</p> <p><b>Apologies:</b> Sir George and Lady White, Chloe Teacher, John Andrew, Duncan Baird-Murray, Angus McFadyen, Rodney Rigby, Wayne Parrott, Geoffrey King, Andrew Crisford, Ben Massey, Richard Jeffcoate.</p>	
2	<p><b>Minutes of Last Annual General Meeting</b> The minutes of the last meeting were accepted. Proposed Chris Rowley, Seconded Griselda Bear</p>	
3	<p><b>Matters Arising</b> There were no matters arising.</p>	
4	<p><b>Financial Matters</b> Tim Roberts presented the accounts for the year. In 2020 the turnover was less than £25k so there was no requirement for the accounts to be audited by an independent examiner.</p> <p>In 2021 the income was c£40k so an Independent Examiner was required to look at the books. No items were carried forward at the end of 2020, so it decided to go for a Payments and Receipts form of presentation.</p> <p>The 2021 accounts have been presented to the Trustees. They are still awaiting certification from the Independent Examiners.</p> <p>The Association has two administrators, not one as noted in the report. TR proposed a vote of thanks to Sally Dodson and Lucinda Rowe for their work for the Association.</p> <p>There were no questions on the accounts and the accounts were accepted unanimously.</p>	

	<p>Proposed: Griselda Bear          Seconded: Chris Rowley</p>	
7	<p><b>Confirmation and re-election of Trustees (item taken out of order)</b>          TR stated that over the last year 2 trustees, Banita Mistry and Louise Sorrell, have resigned, and Angus McFadyen has also given his resignation. TR expressed his thanks to all for their work for the Association.</p> <p>The Association has been looking to recruit new trustees and we are delighted that J-P Daeschler of John Dickson and John Andrew were co-opted as trustees at the last board meeting.</p> <p>The constitution requires the re-election of co-opted trustees, and also requires the re-election of one third of the trustees each year. This year the trustees up for re-election were Angus McFadyen, Banita Mistry, Tim Roberts and Louise Sorrell.</p> <p>TR stated that he has come to a point where he would like to stand down, but he is prepared to continue until the end of the calendar year. Discussions are taking place to find a replacement Chairperson and Treasurer.</p> <p>A composite resolution was proposed as follows:-          The resignations during the year since the last AGM, of Banita Mistry, Louise Sorrell and Angus McFadyen are confirmed, but as they are not up for re-election the newly appointed Trustees J-P Daeschler and John Andrew are confirmed in their position and re-elected. Tim Roberts has indicated his willingness to serve again until 31 December 2022 at the latest and these actions are deemed to cover the provisions of one third of the Trustees retiring and being re-elected in accordance with the constitution. The appointment of a new chair and treasurer will be carried forward to the next Trustees' meeting.</p> <p>Proposed Nigel Israel. Seconded Sally Dodson. All members in favour.</p>	

5	<p><b>The Chair's Remarks</b></p> <p>Tim Roberts reported that:  <i>"2021 saw a revival in activity as the world re-emerged from the various levels of lock down. The courses program which had successfully been adapted to being on-line was being very ably developed and then we started to take bookings for in person courses at the Goldsmiths' Centre with further grant funding from them. Courses have been at starter and more advanced levels, specialist lettering courses and very recently the Seal Engraving course and the tools preparation for seal engraving follow-on.</i></p> <p><i>The other significant development during the last year or so has been the expansion of our Patrons' program, which allows those interested in the future of the craft and this association to assist by involvement in events and in support financially. Our thanks for all the work on this project goes to one of our Trustees, Griselda Bear, ably assisted by Chris Rowley and others. It all started with our founding Patrons, Chris and Anna Rowley, and then in 2021 we were delighted when Sir George and Lady White became the first of our new Patrons. We then welcomed J-P Daeschler of John Dickson &amp; Son Gunmakers as a Patron and then more recently Andrew Crisford of ACH Crisford Charitable Trust. We welcome them all, though not all could be present today, and trust that in line with my following remarks there is a great future working together for the Association.</i></p> <p><i>Almost five years ago, I was able to lead the Association through a process to be registered as a Charity (a CIO to be precise) and a major factor was to give it some legal substance and a continuing presence after many of us, who have been involved for some time, have moved on to other things. This is very evident from the many changes we have just been through earlier in this meeting, but it means that others are now involved who can take things forward with new enthusiasm and ideas. So, I do feel that we can look to a bright future particularly with some of the news now coming forward."</i></p> <p><b>The Trustees report has been circulated and is available on request from the Administration Manager, Lucinda Rowe.</b></p>	
6	<p><b>Appointment of Officers</b></p> <p>See item 7 above</p>	
8	<p><b>Any Other Business</b></p> <p>There was no further business.</p> <p>The meeting closed at 7.25pm.</p>	