



The Hand Engravers Association of Great Britain

Annual General Meeting

Friday 13th September 2024 at 1.30pm

(please arrive at 12.45pm)

at The House of Lords

Houses of Parliament, Parliament Square, London SW1A 0PW

or on Zoom from 1.30pm at

<https://us06web.zoom.us/j/81407824217?pwd=t7jw9aP1lAFqJTa0HYzXrEweyhqbsF.1>

Meeting ID: 814 0782 4217, Passcode: HEAagm2024

AGENDA

1. Apologies for absence:
2. Receive and approve of 2023 AGM minutes: circulated, or available from the Association's Administration Manager (info@handengravers.org.uk) prior to the meeting
3. Matters arising from the 2023 minutes
4. Financial Matters

Receive and approve the Statement of Accounts for year ending 31st December 2023: circulated, or available from the Administration Manager (info@handengravers.org.uk) prior to the meeting
5. Presentation of Trustees Report for 2023 – Lord Young, Chair.
circulated, or available from the Administration Manager (info@handengravers.org.uk) prior to the meeting
6. Confirmation and re-election of Trustees

To re-elect Duncan Baird-Murray, Griselda Bear, Rodney Rigby as Trustees of the Association

To confirm the appointment of Lord Tony Young, Anastasia Young and Megan Rigby as Trustees of the Association
7. To confirm the change in the Association's constitution to allow for general meetings to be held online. (current constitution circulated or available from the Administration Manager (info@handengravers.org.uk) prior to the meeting)



Proposal to change the wording of section 11.1 to be as follows (new wording highlighted in bold)

(1) Types of general meeting

(a) There must be an annual general meeting (AGM) of the members of the CIO. The first AGM must be held within 18 months of the registration of the CIO, and subsequent AGMs must be held at intervals of not more than 15 months. **Such meetings may be entirely virtual meetings or hybrid meetings as the circumstances allow and trustees see fit.**

The AGM must receive the annual statement of accounts (duly audited or examined where applicable) and the trustees' annual report, and must elect trustees as required under clause 13.

(b) Other general meetings of the members of the CIO may be held at any time.

(c) **A person attending a meeting virtually shall have the same rights to receive notice, speak, vote and otherwise participate in the meeting as he or she would have if attending the meeting in person.**

(d) All general meetings must be held in accordance with the following provisions.

8. Any Other Business

The meeting will be followed by a light lunch and a talk from Andrew Morris about the Sigillum Seals Collection.